

**BLOOMFIELD WATER COMPANY
BOARD OF TRUSTEES
DECEMBER 12, 2023**

Present: Richard Lesiecki, President, Richard Strausbaugh, Vice President, Dave Bjork, Assistant Treasurer, Norm Matussek, Secretary, Al Artman, Brian Mellor Lake Manager, Rosemarie Ritchie, Office Manager

Absent: Lori Murray Treasurer

Members Present: Marty Vaccaro

Call to Order: Richard Lesiecki, President called the meeting to order at 6:30

Approved the Minutes from December 12, 2023 first by, Al Artman, seconded by Richard Strausbaugh

MINUTES APPROVED BY ALL BOARD MEMBERS PRESENT

TREASURERS REPORT NO REPORT

➤ Total Income:	\$
➤ Total Expense:	\$
➤ Net Income:	\$
➤ Balance:	\$
➤ Loan Balance:	\$

Approved the Treasurer's report first by, Norm Matussek, seconded by, Richard Strausbaugh

APPROVED THE TREASURER'S REPORT BY ALL MEMBERS PRESENT

Manager's Report: Brian Mellor:

1. Pulled CL2 samples in the plant and distribution daily
2. Backwashed filters as needed
3. Exercised valves
4. Filled CL2 and Potassium tank as needed
5. Pulled iron and manganese samples weekly
6. Pulled TC samples
7. Ran well #3
8. Installed water tap Ruswil Dr

Open Session: Discussion on purchasing a Zoom account, Dave Bjork will research the cost of the materials and present next month's meeting

Water Shut Off:

Water Turn On:

New Business:

Old Business:

Executive Session:

Adjournment: 1st Al Artman

2nd Norm Matussek

THE MEETING ADJORNED AT 7:30 PM

THE ELECTION PROCESS.....

- **Board President**, sets election date and time

*******NOT less than 60** days before the election, publication of the election on our website, marquee, flyers at both gates, text message to members. The publication must state election being done by paper ballot.

- **Board of Trustee's** appoint a "Nominating Committee of 3 members"
 1. Solicits members to become "Candidates"
 2. The Committee over see's distribution of the ballots
 3. Notifies each candidate of their duties as a board of trustee

Candidate submits their resume' 45 days before the election
(candidate must be a member in good standing)

- **Not less than 30 days** before the election, ballots are to be mailed out to all the members with copies of the candidate's resume's
- **Ballots must be received in the office no later than 6 hours before the day and hour set for the election**
- Upon closure of the allowed casting of ballots the "Nominating Committee" shall count all the ballots promptly to report the results to the board of trustee's
- Election results are to be promptly posted on website, marquee, both gates and at the LBPOA office.

If the number of candidates for election as trustee's is the same or less than the number of openings on the board, there is no need to vote and the candidates become the new trustee's

***LBPOA - 3-year term**

***BWC - 2-year term**

Swearing in of new Trustee's LBPOA February board meeting

Swearing in of new Trustee's BWC @ Annual Mtg First Sunday in May