

**BUILDING PERMIT APPLICATION
NEW HOUSE
MINIMUM OF 1200 SQ FT**

DATE ____ / ____ / ____

NAME _____ LOT(S)# _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE: (daytime) _____ (evening) _____ (other) _____

APPLICATION FEE \$5,000.00

SECURITY DEPOSIT \$1,500.00

PERMIT FEE SQ FT ____ X ____ TOTAL SQ FT ____ X \$2.00 \$ ____

TOTAL AMOUNT DUE \$ _____

EFFECTIVE FEBRUARY 1, 2022, LBPOA CHARGES THE FOLLOWING FOR ALL NEW HOMES:

1. **\$2.00** PER SQUARE FOOT OF LIVING SPACE BASED ON FOUNDATION SIZE (NO CHARGE FOR AN ATTACHED GARAGE UNLESS THERE IS LIVING SPACE ABOVE IT)
2. **\$1500.00** REFUNDABLE SECURITY DEPOSIT FOR BUILDING WITH FOUNDATIONS AND POLE BUILDINGS (SECURITY DEPOSIT WILL BE REFUNDED IF THERE ARE NO DAMAGES OR FINES ASSESSED BY THE MANAGER)

There is a weight limit in place during the months of January, February & March of fifteen thousand (15,000) lbs. GVW. ALL vehicles exceeding this limit must have written permission from the Lake Manager, with the exception of the utility company vehicles that are addressing needs for the residents of Lake Buckhorn subdivision. A violation of this rule will result in a fine of \$15,000.00 and loss of Security Deposit against the Member associated to the vehicle. In addition, if a contractor commits the violation, that contractor will be banned from doing work in Lake Buckhorn.

EFFECTIVE 10/12/2004 – For any Member whose home is lost due to fire or other catastrophic events (e.g. lightning, tornadoes, etc.), LBPOA will waive ALL fees not covered by insurance to rebuild for a one (1) year period. If necessary to facilitate the rebuilding process, LOAD LIMITS will also be waived. However, each load will have to be cleared with the Lake Manager to minimize any possible damage to the roads.

BEFORE PERMIT IS ISSUED THE FOLLOWING IS REQUIRED

(BY INITIALING ITEMS, APPLICANT CERTIFIES THAT HE/SHE UNDERSTANDS AND WILL COMPLY WITH REQUIREMENTS)

- ____ 1. SHOW OWNERSHIP OF LOTS (COPY OF DEED MUST BE ON FILE)
- ____ 2. SHOW THAT SQ. FOOTAGE OF STRUCTURE IS THE MINIMUM 900 SQ FT (MAIN LEVEL OF LIVING SPACE BASED ON FOUNDATION SIZE).
- ____ 3. CERTIFY YOU HAVE CHECKED BUILDING CODE AND RULES AND REGULATIONS.
- ____ 4. SUBMIT TO BUILDING COMMITTEE SPECS OF DESIGN OF STRUCTURE AND MATERIALS TO BE USED.
- ____ 5. BEFORE BEGINNING CONSTRUCTION ON ANY NEW RESIDENCE, A LOT OWNER SHALL ENGAGE A REGISTERED LAND SURVEYOR TO PERFORM THE REQUIREMENTS OF THE BUILDING CODE IN THE RULES AND REGULATIONS.
- ____ 6. REFER TO AND OBEY ALL BUILDING CODE RULES AND REGULATIONS, AND ALL OTHERS IN FORCE AT TIME THE PERMIT IS ISSUED.
- ____ 7. OFF-STREET PARKING FOR AT LEAST THREE (3) VEHICLES MUST BE PROVIDED.
- ____ 8. SUBMIT COPY OF MINIMUM THREE (3) BEDROOM APPROVED SEPTIC PERMIT ISSUED BY THE HOLMES COUNTY HEALTH DEPARTMENT.
- ____ 9. THE COUNTY BOARD OF HEALTH MUST INSPECT SEPTIC SYSTEM BEFORE LINES ARE BURIED.
DATE OF INSPECTION ____/____/____ (TO BE FILLED IN AT TIME OF INSPECTION – PLEASE INFORM LBPOA OFFICE)
- ____ 10. A LAYOUT OF SEPTIC SYSTEM & REPLACEMENT AREA MUST BE ATTACHED TO PLANS.
- ____ 11. PROVIDE CERTIFICATE OF INSURANCE FROM LBPOA MEMBER.
- ____ 12. PROVIDE CERTIFICATE OF INSURANCE FROM CONTRACTOR.
- ____ 13. I HAVE RECEIVED A COPY OF AND WILL COMPLY WITH ALL EROSION CONTROL REQUIREMENTS (SEE REVERSE).
- ____ 14. EFFECTIVE APRIL 1, 2006, ALL NEW RESIDENTIAL BUILDING PROJECTS ARE REQUIRED TO INSTALL A POST AND ADDRESS SIGN, SAID POST MUST COMPLY WITH SPECIFICATIONS SET FORTH BY THE LBPOA BOARD OF TRUSTEES (PROPERTY OWNER MUST APPLY TO HOLMES COUNTY ENGINEER’S OFFICE FOR HOUSE NUMBER).
- ____ 15. A DUMPSTER WILL BE REQUIRED TO BE ON SITE AND WILL REMAIN UNTIL CONSTRUCTION IS COMPLETE.

I am familiar with all Deed Restrictions and Building Code involved and hereby make application for issuance of a building permit for construction as herein stated on the reverse side. I understand that I am legally responsible for the contractor adhering to these codes. I understand that the Building Committee has thirty days (30) to approve or disapprove this permit, said thirty days does not begin until the Building Permit is completed in its entirety and all necessary documents attached.

Before any dirt work is started a silt fence will be established and approved by the Lake Manager and Building Committee and will remain intact and maintained until final grade and grass is planted. Failure to comply with this statute could result in forfeiture of construction deposit and/or fines defined by the Lake Buckhorn Board of Trustees, not to exceed the Deposit for construction.

(i) Erosion Control

(aa) Property owners or contractors who are clearing, excavating and/or stripping ground cover from their lot(s), shall provide a means of erosion control.

(ab) NO eroded material shall be allowed to enter the lake or adjoining properties whether owned by another private individual or by LBPOA.

(ac) An erosion control device constructed of a geo fabric material or bales of straw shall be placed on all properties where disturbance of the topsoil occurs.

(ad) The device shall be placed so as to successfully stop soil from moving into the lake or onto other property and shall remain in place until all soil in the area has been stabilized.

(ae) This device shall be in place before the Building Permit is issued.

Member's signature _____ DATE _____

I have received a copy of Lake Buckhorn Building Code and I am familiar with all of the Deed Restrictions for the construction of above.

Contractor's signature _____ Printed name _____ DATE _____

Company Name (Please print) _____

Business address _____ Phone _____

City _____ State _____ Zip _____

THIS SECTION FOR OFFICE USE ONLY

Application is not valid unless signed and dated by a representative of Lake Buckhorn POA

Received by _____ DATE _____
Signature of LBPOA representative (Stamp)

BUILDING PERMIT APPROVED BY BUILDING COMMITTEE SQ. FT. FEE \$ _____

BY: _____ DATE _____

BY: _____ DATE _____

BY: _____ DATE _____

MANAGERS INSPECTIONS & COMPLIANCE CHECKS

1. CHECK CURRENT & ALL PREVIOUS OWNER'S FILES FOR NOTATIONS & RESTRICTIONS..... DATE ___/___/___

2. LOCATION OF LOT..... DATE ___/___/___

3. FOUNDATION SIZE..... DATE ___/___/___

4. OUTSIDE WALL MATERIAL CHECKED & APPROVED..... DATE ___/___/___

5. SEPTIC SYSTEM INSPECTED & TESTED..... DATE ___/___/___

6. DRIVEWAYS MUST DRAIN INTO ROAD DITCH..... DATE ___/___/___

SIGNATURE OF MANAGER _____ DATE ___/___/___

BLOOMFIELD WATER COMPANY
PHONE: 330-674-9961

1817 SR 83, UNIT 332
MILLERSBURG, OH 44654

FAX: 330-674-5612

APPLICATION FOR WATER TAP-IN CONNECTION

DATE ___/___/___

NAME _____ LOT(S)# _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE: (daytime) _____ (evening) _____ (other) _____

A NON-REFUNDABLE FEE OF \$2,500.00 WILL BE CHARGED FOR THE TAP-IN FEE AND
INSTALLATION OF A WATER METER WHEN BUILDING A HOUSE

TAP-IN AND WATER MEETER INSTALLATION FEE PAID \$ _____

RECEIVED BY _____
BLOOMFIELD WATER COMPANY REPRESENTATIVE

DATE ___/___/___

I have read the following and, by signing this application, do hereby agree to follow all Deed Restrictions, Bylaws, and Rules and Regulations of the Lake Buckhorn Property Owners Association regarding the water connection to be made to my house. I also agree to pay, in timely manner, all quarterly water fees, plus any special assessments as deemed necessary by the Board of Directors of the Bloomfield Water Company.

SIGNATURE OF MEMBER _____ DATE ___/___/___

WATER TAP INFORMATION

- 1.) All customer service lines must be 3/4" K copper or 200lb. 314" CTS pressure plastic pipe.
- 2.) All exterior connections must be made by compression fittings.
- 3.) All residential houses must have a shutoff valve located inside of the new building, plus a check valve to prevent backflow.
- 4.) Bloomfield Water Company's operator must be given a notice of not less than five (5) days for inspection of installation between curb box and new structure. Water service will not be provided until installation has been inspected by Bloomfield Water Company or it's operator.
- 5.) Water service will not be provided until all past due balances are paid in full.
- 6.) A 48-hour notice (except in emergencies) must be given to turn water service on/off. There is a \$10.00 charge for those services
- 7.) A charge of \$60.00 per month will be assessed on all overdue accounts.
- 8.) NO customers is permitted to turn his/her service on or off
- 9.) Any customer tampering with the water supply system will be prosecuted.

MANAGER'S SIGNATURE _____ DATE ___/___/___

RETURN THIS FORM TO THE OFFICE

APPLICATION FOR DRIVEWAY ACCESS INSTALLATION & ADDRESS NUMBER

This application is for new driveway access and address assignment on unincorporated county, township, and private roads only. For new access onto a state route call ODOT at 330-674-1906. An approved ODOT access permit along with this completed application is needed to receive a new address on all state routes.

Application fee: \$55.00

Holmes County Engineer's Office

P.O. Box 29

Millersburg, OH 44654

(330)674-1856

Checks payable to: Holmes County Engineer

OFFICE USE ONLY

Amt. Pd. _____ By: _____ Date: _____

Fields A-D must be completed by applicant.

VOID AFTER ONE YEAR

A. Application:

Owner: _____

Address: _____

City/State: _____

Zip: _____

Phone: _____

To Be Filled Out By Applicant (Check One):

___ Need address only.

___ Access Location Known: Proceed with application.

___ NO Access Location Known: This indicates that you want the Co. Eng. to inspect a parcel to ensure that a legal drive access location exists before transfer. Proceed with application.

B. Location:

Township: _____ Allotment: _____ Lot No. _____

1. The (Existing / New) driveway is located off (State / County / Township / Private) Road # _____
(Circle One) (Circle One)

2. The (Existing / New) driveway is located on which side of the road? NORTH / SOUTH / EAST / WEST
(Circle One) (Circle One)

3. Is the proposed new driveway off an existing shared private drive? Yes No

4. Is an address needed for this location? Yes No

Measurements to locate proposed driveway. Note: This location shall be measured from the centerline of the proposed driveway to the centerline of the nearest existing driveway with an address, or intersection of two roads. If you measure from an existing driveway on the opposite side of the road, do not include the width of the road in your measurement. Place a physical marker, such as a ribbon tied to a post, placed at the center of proposed access so the inspector can easily locate where you propose to place your driveway. Failure to do so may result in unnecessary delays in processing your application.

The proposed driveway access is located _____ feet
(N / S / E / W) of an existing drive that has an address of:

Type of Structure (choose one)

- | | |
|--|---|
| <input type="checkbox"/> Single Family Home | <input type="checkbox"/> Apartment |
| <input type="checkbox"/> Duplex | <input type="checkbox"/> Utility |
| <input type="checkbox"/> Mobile Home | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Condo | <input type="checkbox"/> Public Institution |
| <input type="checkbox"/> Commercial _____ (name) | |
| <input type="checkbox"/> Other _____ | |

C. Procedure:

1. Owner, contractor, or surveyor fills out an application for a driveway access installation and returns to the Engineer's Office with application fee.
2. The Engineer's Office will inspect proposed driveway access location or access to proposed parcel and give recommendations according to the HOLMES COUNTY ACCESS MANAGEMENT REGULATIONS.
3. Upon preliminary approval of driveway access location, owner purchases required materials and completes all work necessary to install drive pipe as outlined on permit. The Engineer's Office will forward the information to the GIS Office where an address, if needed, will be assigned and sent back to applicant.
4. A driveway permit must accompany any deed submitted for approval for a subdivision to the Holmes County Planning Commission
5. After driveway access is constructed, the owner or contractor notifies Engineer's Office that they are ready for final inspection.

D. Permit:

Applicants Statement:

The applicant agrees to install or have installed a drive pipe of the type and size herein specified. The owner accepts full responsibility for the maintenance of this pipe forever. Failure to properly maintain this pipe shall void the owner's permit. The applicant must notify the Holmes County Engineer's Office at least 3 days in advance of starting the construction of the proposed driveway, so that a preliminary inspection can be scheduled. **Failure to completely fill out application could result in unnecessary delays in processing your application.**

NOTE: Two working days prior to beginning any excavation, the Ohio Utilities Protection Service (OUPS) must be contacted in accordance with ORC Section 3781.25 to 3781.32. OUPS can be reached at 1-800-362-2764. The applicant is solely liable for any damages done as a consequence of building this driveway.

Owner/agent certifies that he has a legal right, of record, to the aforementioned access for the property described in Section B hereinabove. Owner/agent agrees to indemnify and hold the Holmes County Engineer and the County of Holmes, their officers, agents and employees harmless from any and all claims that may arise as a result of owner/agent's afore stated claim of access being defective inadequate or inaccurate.

Signed: _____, **Owner/Agent**
Date: _____

E. Field Inspection:

Inspector: _____ Date: _____

Recommendations for Pipe:

Diameter: _____

Type: _____

Date: _____

F. Special Notes:

1. Embed pipe in 3" or 4" of 304 gravel or limestone.
2. There shall be no large stones, blocks, curbing or any other protruding obstruction, higher than the road surface at each end of the pipe.
3. Leave one foot at each end of pipe uncovered.

G. Final Inspection:

This drive pipe installation has been inspected and found to be

Satisfactory _____ Unsatisfactory _____

Remarks: _____

Signed: _____

Title: _____

Date: _____